

My Friend's Place

Board of Directors Meeting

1 December 2009

Call to order

Stacy Estes, President called to order the regular meeting of the **My Friends Place** at **5:30 pm** on **1 December 2009** at **Riverview United Methodist Church, Pasco, WA**. The following persons were present: Stacy Estes, President; Cliff Brown, Treasurer; Merrie Crawford, Vice President; Melinda Montgomery, Secretary. Guest Merrie Felton also present. Board member Mark Lee was unable to attend the meeting.

Approval of minutes from last meeting

The 20 October 2009 minutes were approved as submitted.

Scott Duncan

Merrie has spoken to Scott Duncan since the October board meeting, had received assurances from him that he would send a letter of resignation. To date that letter hasn't been received. Merrie stated that she would send a letter this week to Scott to have him sign to indicate his resignation. Additionally, she will request that he return the My Friends Place checks he has. If Scott does not return a letter of resignation, the Board agreed to hold a Special Meeting, electronically, to formally remove him from the Board of Directors. Further discussion resulted in the proposal that the Board will send Scott a letter informing him that he will be formally removed from the Board. Following his receipt of that letter, the Board will then hold a Special Meeting, electronically, to remove Scott Duncan from its Board of Directors. The proposal was seconded by Melinda Montgomery, all members voting in favor.

Finance

Merrie reported that a \$50 check was received from the Soroptimists as a gift in lieu of flowers for former board member Avis Ogden who recently had major surgery. The Board discussed that Mark Lee will remain as a signatory on the Yakima Federal Savings account when the changes to the account are made. As Treasurer, it was decided that Cliff Brown will be the second signatory for the Yakima Federal Savings account. Merrie also noted that she needs to distribute keys to the My Friends Place post office box.

Three Rivers Foundation

Cliff and Melinda presented the My Friends Place grant request to the Three Rivers Foundation Board on 1 December 2009, at 4:40pm. Both Melinda and Cliff reported that the meeting went well as far as they were concerned.

Committee Reports

It was agreed the board would table committee reports until the business plan is completed, as all felt the business plan is critical and really must be in place before any additional planning can happen.

Upcoming Events

The Alternative Gift Fair is next Saturday, from 12 to 4 p.m. Merrie agreed to attend, but requested assistance for a back-up. Stacy indicated he could attend the first couple hours, with Cliff thinking he might be able to attend in the later afternoon. Melinda has a previous obligation, unable to attend.

New Board Member Process

It was agreed that an agenda item for the next board meeting would be to establish a process for new board members.

Adjournment

The next meeting scheduled for 5 January 2010, at Riverview United Methodist Church Pasco, WA at 6 p.m. Meeting was adjourned at 6:11 pm.

President

Date

Secretary

Date